

ADIL D. ILYAS

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Project Management

Experienced Project Management Professional with 7 years' experience in Oil & Gas and Supply Chain Operations. Proven track record in delivering large-scale projects (up to \$400M) on time and budget, with expertise in Engineering, 3D Modeling, Simulation, Machine Learning, and Business Analytics.

SOFTWARE COMPETENCY

Project Management – Primavera, MS Project, Asana, MS Office 365 (Excel), SharePoint, Newgen

Engineering – Abaqus Finite Elements Analysis, Ansys Engineering Simulations, CFD

3D CAD – Autodesk AutoCAD, SolidWorks, Sketch Up 3D, Blender

Analytics – Power BI, Tableau, Python

WORK EXPERIENCE

Buildings & Systems Engineer (BaSE) | UPS Gulf – Dubai, UAE

July 2022 to Dec 2022

- Supported the development of 5 project scopes and cost estimates, achieving 90% accuracy in projected versus actual costs, by meticulous planning and financial forecasting.
- Assisted in 3 feasibility studies, providing vital data that influenced project direction, through comprehensive research and analysis.
- Conducted 12 safety audits over six months, identifying and rectifying 20+ key compliance issues, ensuring adherence to safety standards by thorough evaluation and proactive measures.
- Initiated a preventive maintenance schedule, leading to a 10% reduction in equipment breakdowns, by systematically analyzing and addressing potential equipment failures.
- Assisted in resolving 30+ equipment issues, contributing to a 5% enhancement in overall equipment reliability, through diligent troubleshooting and problem-solving.
- Involved in creating AutoCAD drawings for 4 large-scale projects, achieving 95% accuracy and clarity, which significantly reduced installation queries, by ensuring precise and clear design documentation.

Venue Operations Team Leader – Expo 2020 Project | UPS Gulf – Dubai, UAE

May 2021 to Jul 2022

- Handled logistics for 191 pavilions at Expo 2020 Dubai, achieving efficient international coordination, by implementing robust project management and communication strategies.
- Successfully led a 40+ member diverse team to deliver projects on time and within budget, by employing strong leadership and motivational skills.
- Ensured 95% on-time delivery rate, signifying high schedule effectiveness, by maintaining daily liaisons with operations, suppliers, and customers.
- Increased shipping efficiency by 20%, enhancing customer satisfaction, through improved collaboration and communication with UPS business units and warehouse distribution.
- Consistently delivered projects on schedule with no invoice delays, managing 400 DMS bookings and 100 invoices monthly, by resolving technical and operational issues promptly.

- Worked on Ain Tsila Gas Project (Algeria), GC-32 Project (Kuwait), and Fadhili Gas Project (Saudi Arabia).
- Managed and delivered 31 engineering orders for key clients with a combined PO value of over 400 million USD which includes thermal reactors, incinerators, pressure vessels, valves, gaskets, and fasteners.
- Proficiently implemented Waterfall Project Management principles to streamline supply chain processes by coordinating daily with suppliers to expedite progress, leading to an average reduction of 20% in delivery time.
- Developed risk mitigation strategies by conducting comprehensive risk analysis for 31 projects and presenting findings to the management.
- Processed and prepared 1800+ purchase orders, datasheets, drawings, invoices, bank guarantees, and project documents with 98% accuracy.
- Accelerated order progress by undertaking 12 international trips, resulting in an average 15% reduction in order fulfillment time.
- Assisted 200+ inspections with QA/QC Team by adherence to quality standards and minimized rework, leading to reliable release notes.

EDUCATION

MBA Master of Business Administration

University Canada West – Vancouver, BC, Canada

Jan 2023 to July 2024

BEng Bachelor of Mechanical Engineering

Heriot-Watt University – Edinburgh, Scotland, UK

Jan 2012 to Nov 2015

SOFT SKILLS

Project Planning & Scheduling	Team Management	Communication & Negotiation
Cross-functional Coordination	Risk Management	Problem Solving
Data Analysis & Decision Making	Reporting & Documentation	Critical Thinking
Cost Control	Delivery Expediting	Adaptability

PROFESSIONAL AFFILIATIONS AND CERTIFICATIONS

- Institution of Mechanical Engineering Associate – IMechE UK 2016
- Project Management Professional (PMP) – Project Management Institute [Actively Pursuing]
- Python for Data Science – IBM 2023
- Business Analytics Foundations – LinkedIn Learning 2023
- Basics of Scrum – Project Management Institute 2023
- Lean Foundations – LinkedIn Learning 2023
- Certified Digital Marketing Associate – Digital Marketing Institute 2023
- Google Analytics for Beginners – Google 2023

LANGUAGES SPOKEN

- English – Native
- Urdu – Native
- Hindi – Fluent
- Punjabi – Fluent
- Arabic – Beginners